



## Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to [CommitteeServices@spelthorne.gov.uk](mailto:CommitteeServices@spelthorne.gov.uk).

## Spelthorne Borough Council

### Service Committees Forward Plan and Key Decisions for 1 November 2023 to 31 May 2024

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 21 11 2023	2024/2025 Budget	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Environment and Sustainability Committee 21 11 2023	Air Quality Action Plan Update to Members on requirements from Defra for the Boroughs updated Air Quality Action Plan.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer
Environment and Sustainability Committee 21 11 2023	Local Plan Update	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager
Environment and Sustainability Committee 21 11 2023	Service Plans	Non-Key Decision	Confidential	Sandy Muirhead, Group Head - Commissioning and Transformation

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 23 01 2024	Air Quality Management Area Review Sustained improvements in local air quality have been achieved in some areas of the borough and maintained over a 5-year period (excluding years with pandemic related travel restrictions). Defra guidance requires the coverage of the Air Quality Management Area, (AQMA), to be reviewed. Currently the AQMA is borough wide, but air quality monitoring data shows that there is not borough wide exceedance of the statutory air quality objectives for nitrogen dioxide air pollution. A report will be brought before the Environment & Sustainability Committee specifying the options for a revised AQMA.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer
Environment and Sustainability Committee 23 01 2024	Climate Change Supplementary Planning Document	Non-Key Decision	Public	Laura Richardson, Senior Planning Officer
Environment and Sustainability Committee 23 01 2024	Housing Delivery Test Action Plan Housing Delivery Test Action Plan	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Ann Biggs, Strategic Planning Manager

## 1 November Key Decision Forward plan

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Key or non-Key Decision</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer</b>
Environment and Sustainability Committee 23 01 2024	Update on Biodiversity Net Gain	Non-Key Decision	Public	Laura Richardson, Senior Planning Officer, Andi Roy, Bio-Diversity Officer
Environment and Sustainability Committee 18 06 2024	Draft Air Quality Action Plan A report will be presented with the draft AQAP in order to allow Members to decide to start the public consultation process for the AQAP.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer, Tracey Willmott-French, Senior Environmental Health Manager
Environment and Sustainability Committee	Strategic Planning - Car Parks in Staines	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager
The below reports will be assigned dates for the Committee's forward plan from Summer 2024:				
Environment and Sustainability Committee	Lower Sunbury Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Lower Halliford Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Laleham Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Upper Halliford Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Shepperton Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager

## 1 November Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee	Manygate Lane Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Stanwell Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager